

Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

February 21, 2017

7732 W Glasgow Pl., Littleton CO

7:00 PM

Meeting was called to order at 7:05 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Steve Olson, RJ Maunton, Mary Schneider, Eileen Hoffman and Mary Swanson

Board members absent and excused: None

CPMG Staff: Virginia Johnson, Association Manager

Contractors: None

Homeowner Forum: 1 homeowners in attendance –

- ❖ Fences

Approval of Meeting Minutes:

- **Motion:** To approve the December 6, 2016 meeting minutes as written was made by Mary Swanson, seconded by RJ Maunton, and passed unanimously.

Association Manager's Report: Virginia Johnson

Virginia provided update on daily operations.

Business & Discussion Items:

- **Motion:** to approve the Cowboy Mowing Landscape Contract for a total cost \$11,883.13 was made by Eileen Hoffman, seconded by RJ Maunton and passed unanimously.
- **Discussion:** the Board would like to focus on some fence repairs, asphalt, painting trim, sprinklers, trees, and Buildings G and H for summer projects.
- **Discussion:** The Board will meet with the Board from Columbine 1 on April 21, 2017 at the home of a Columbine 1 Board Member to plan for joint projects and leveraging cost reducing repairs.
- **Discussion:** The Board is working with Contractors to have a block party with Columbine 1 sponsored by contractors on August 5, 2017.

Financials/Legal:

- **Motion:** To accept the December 2016, and January 2017 financials as prepared by CPMG, subject to audit, was made by Mary Schneider, seconded by RJ Maunton and passed unanimously.
- **Motion:** to address the balance sheet line item "Due from Operating to Reserves"; motion to move \$8,198.00 from the Operating Account to the Reserve Account and forgive \$10,000 was made by Eileen Hoffman, seconded by Mary Swanson and passed unanimously.
- **Motion:** to have Weidner and Associates do 2017 taxes for a total of \$315.00 was made by Mary Schneider, seconded by Steve Olson and passed unanimously.

Review: The Attorney Status Report was reviewed.

Architectural: None

Correspondence: None

Hearings: None

Adjournment: 7:40 p.m.

Next Meeting: April 18, 2017



Minutes approved at the 4.18.17 Board Meeting

